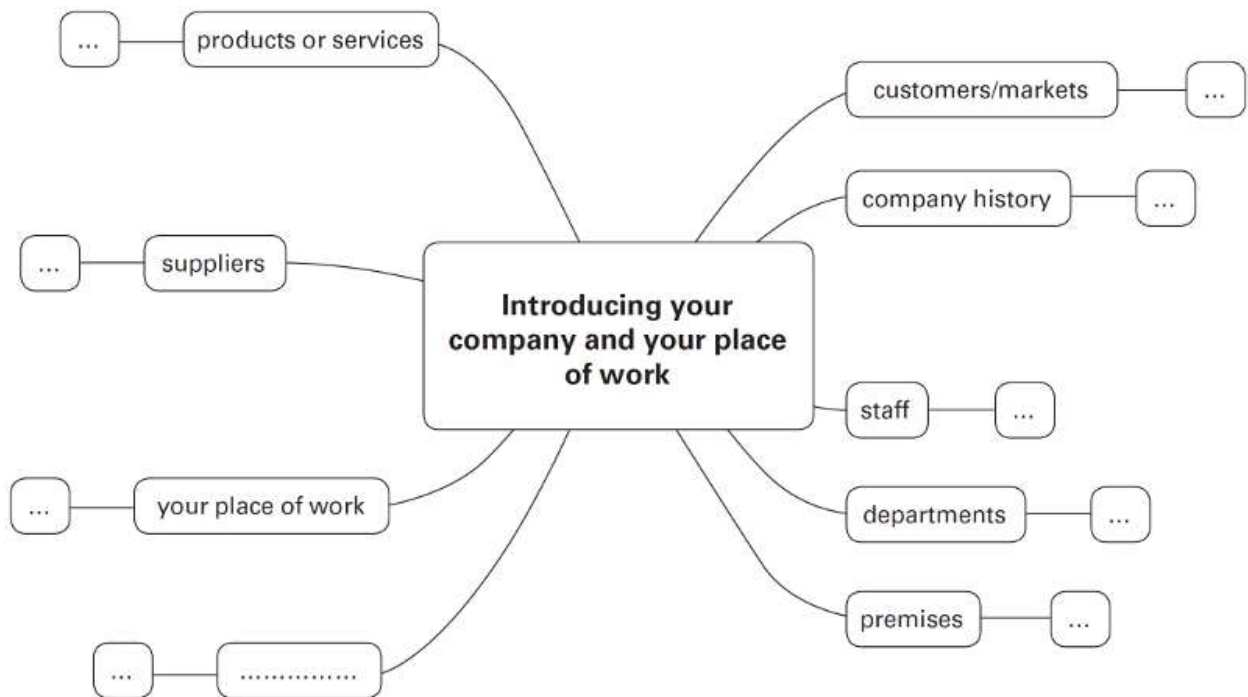


TASK: Over to you – introducing your company and your place of work. Briefly introduce your company in no more than five minutes. Create a poster for your presentation which you'll use at the job fair!

Make sure that you include all the aspects from the diagram below in your short talk. You may, however, change the order in which you present the different aspects.



Here are some phrases you might want to use in your short presentation:

- | | |
|---|---|
| The company I work for is called ... | ... was founded in ... by ... |
| We produce/sell ... | Our goods/services are mostly sold to ... |
| We buy raw materials and components from ... | On our premises there are ... |
| Our company headquarters are located in ... | My responsibilities are ... |
| At the moment there are ... employees in our company. | At the moment I am working in ... |
| They work in ... departments which are ... | |

Don't forget!

Always remember that your talk should ...

- be structured!
- be clear and easy to follow!
- be easy to understand!
- contain the correct technical terms!

